



Minutes of the Meeting of the Board of Trustees
Tuesday, May 3, 2016 at 6:30pm
NYC Charter School Center: 111 Broadway, Suite 604

The meeting was called to order by Danal Abrams at 6:45PM and a quorum was found present.

Meeting Attendance

Present

Board Members: Danal Abrams, Betsy Burke (via phone), Jim Chu, Jose De Jesus, Matthias Ederer, Adam Falkner, Benjamin Gliklich, Daniel Hew

Also Present: Hanna Campbell, Jamie Davidson, Geoffrey Kiorpes and Kate Quarfordt

Absent

Board Members: Laura Blankfein, Thomas McDermott, Denisse Polanco, Joseph Polisi

Approval of Previous Meeting's Minutes

Motion by Danal Abrams, seconded by Benjamin Gliklich, to approve the minutes from the April 5, 2016. The motion was unanimously approved.

General Updates

Admissions Updates

Hanna Campbell updated the body on the School's enrollment process. The School's application deadline for lottery eligibility was on Monday, April 18th and the School held its first lottery on Thursday, April 21st. 102 students were drawn from a total of 210 timely applications.

Kate Quarfordt updated the body on the demographics of the accepted, offer-pending and waitlisted students. This data illustrated the School's progress towards meeting its mission of serving a diverse population of young people.

Staffing Updates

Jamie Davidson updated the body on the School's hiring process. The School recently extended an offer to a curriculum consultant. This consultant is currently a department head at an independent school and will work for three hours a week designing an interdisciplinary Math, Science and Arts curriculum for the School.

Also, the School is still interviewing teacher candidates for Humanities, Science and Math positions.

Discipline Policy Updates

Jamie Davidson updated the body on the development of the School's disciplinary policies. The board was asked to review the policies in preparation the next board meeting when a vote on adopting the policies will take place.

Committee Reports

Program Oversight Committee Report

Jose De Jesus reported on the Program Oversight Committee's April 15th meeting. The report included the following summary:

- The committee walked away from the meeting with better defined roles and responsibilities for members
- The committee is tasked with overseeing the academic and artistic outcomes of the school as well as with monitoring teacher satisfaction and the school leadership's execution of the mission
- The committee will use tools like the Achievement Network and Panorama assessments to track and measure the School's Progress

Finance Committee Report

Members of the Finance Committee reported on the April 29th meeting.

- Jamie Davidson gave an update on the School's fundraising initiatives. This included a grant commitment from the Kempner Foundation and an update on the status of the School's Heckscher Foundation proposal.
- Danal Abrams reported that the School paid a deposit for the Pine Street School lease and gave an update on the arrival of the CSP grant.

Resolutions

Financial Policies and Procedures Manual

The following motion was made to adopt the School's Financial Policies and Procedures Manual. The Financial Policies and Procedures Manual, based on NYCCSA's school structure and operations, is a tool to mitigate the School's risk of financial mismanagement and to protect its assets and reputation. This document includes, but is not limited to, an overview of the School's cash management practices and procedures for procuring resources.

Motion: Matthias Ederer
Second: Benjamin Gliklich
Vote: Unanimous

Public Comment

No Comment

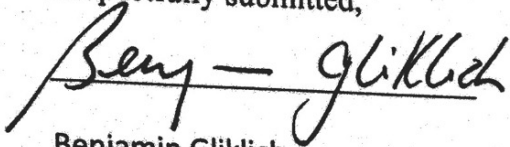
Adjournment

There was a motion to adjourn.

Motion: Danal Abrams
Second: Benjamin Gliklich
Vote: Unanimous

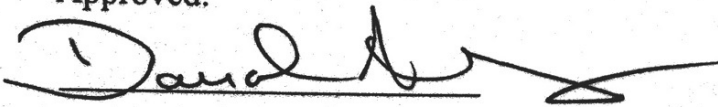
The meeting was adjourned at 7:56pm.

Respectfully submitted,



Benjamin Gliklich
Secretary

Approved:



Danal Abrams
Board Chair