



**Board Members Present:** Laura Blankfein, Matthias Ederer, Adam Falkner, Mark Hall, Laurence Heilbronn, Randall Iserman, Michelle Murphy, Max Osse

**Absent:** none

The Meeting was brought to order by Chair, Randall Iserman, at 6:04pm, and a quorum was found present.

- Motion to approve November 19, 2020 meeting minutes.
  - Trustee Murphy motioned, trustee Blankfein seconded
- Financial committee presentation:
  - Introduction of potential trustee, Peter Sack, by trustee Ederer.
  - Discussion of move to outsourced CFO.
  - School is a little lower on revenues but also lower on expenses
  - School is also in a good place with working capital and debt to asset ratio.
  - \$17K ahead of budget; in excess of \$2MM cash.
  - Forgiveness of PPP loan pending.
- Resolution to increase the board of trustees from 8 to 9.
  - Trustee Heilbronn motioned; trustee Murphy seconded.
- School Leadership Team Report - Elisa Murphy
  - Attrition of one 7th grader, went to homeschooling.
  - Elisa is working with Paul Augello to rewrite the budget to reflect conservative headcount estimates.
  - Recruitment:
  - We're going to try to bring new students in because remote learning is successful. Starting a holiday campaign - contacting families and community orgs/churches to let them know about openings. Social media, flyers.
  - Started Prospective family meetings. Building network with feeder schools. Charter School Fair with Charter Center. Looking at best ways to advertise the school.
  - New school schedule (started Monday Dec 7):
    - Needed to increase synchronous classes to have more one-on-one work. And to ensure students are getting work done.
    - There's a push to kids to be off of their screens for long periods of time, so there's a reduction of homework. To compensate, we created a double-block of Humanities to ensure students are writing.
    - Teachers scoured through data; and Mondays and Fridays teachers are meeting with 3-4 kids to give them more support.
    - Continued small groups in Math & Humanities.
    - Challenges: It's a long day -longer than it was before.
  - Responsive classroom drives Advisory.



- SUNY is coming
  - Requesting assessment docs with action plans.
  - Asking sampling of Math and Humanities sync/async lesson plans.
- Elisa and Willow working on one-pager on how teachers can make tweaks in the Fall.
- Operations consultant has come in to interview everyone in Ops. Going to lay out priorities and any structural changes that need to be made.
- There's a Dept of Health Liaison: fielding questions about what's best to be done vis-a-vis the DOH.
- 2nd Annual Shakespeare play: The Tempest:
- Please share the attached link for donations for the Tempest (<https://www.justgiving.com/campaign/shakespeareforkids>)
- MAP data: 25% of kids don't take it in general. Our participation: 6th: 95%, 7th: 90%, 8th: 94%.
- Statewide there's a 10% drop in Math scores.
- Trustees Strategy Meeting date scheduled for Wednesday 6th of Jan, 6pm to 9pm

Motion to adjourn January 2020 meeting At 7:02pm

Trustee Murphy motioned; seconded by trustee Falkner. Meeting adjourned by unanimous voice vote.