



Minutes of the General Meeting of the Board of Trustees

July 15, 2020

Board Members Present via Video Conference: Laura Blankfein, Adam Falkner, Laurence Heilbronn, Randall Iserman, Michele Murphy, Max Osse

Absent: Matthias Ederer

The Meeting was brought to order by Acting Chair Randall Iserman, at 6:10 and a quorum was found present. Trustee Blankfein moved for approval of minutes from the June 2020 meeting; seconded by trustee Heilbronn. Minutes approved unanimously by voice vote.

Budget Report

May financial report shows expenditures continue to remain in line with the expectation of a higher year-end operating surplus than was originally budgeted despite a small decrease in the final balance. Finance chair reflected on the success of diligence of school leadership to maintain expenses within the original austerity budget. Full details in monthly budget worksheet.

School leadership will continue to keep the budget conservative, based on register (FTE) of 270 students though school will enroll 280 students.

Program Oversight Report

Reviewed several revisions of school charter and key documents proposed by leadership for second charter term.

1. Key Design Elements – eliminated overnight camp to be replaced by expeditionary field trips
2. Calendar and Schedule – for 20-21 school year, including remote, in-person, and blended learning schedules. Calendar to follow NYCDOE calendar planned breaks; awaiting state testing calendar
3. Family Handbook – clarifications of complaint policy, informal vs formal, and minor adjustments to dress code.
4. Staff Manual – Reorganized to separate out two sections on attendance and other policies staff want to refer to more easily.
5. Financial Policy and Procedures – a few technical revisions that include updated title for office personnel.

Trustee Blankfein moved to approve all revisions. Seconded by trustee Osse. Approved by unanimous voice vote.

School Leadership Report

Current enrollment unchanged; 2020-21 enrollment anticipated to meet targets. Nearly all families returning. Recruitment team, especially DO Melissa Andrews, recognized for dedication to keeping in contact with new families.

Final attendance report reflects blend of online synchronous attendance, and completed work assignments Data Dashboard provides details of attendance, future enrollment.



Renewal Application

Nora Clancy of Pasek Consultants advised board that final documents including narrative are nearly complete. They will be submitted to board for review as they become available.

Meeting taken into executive session at 6:50 to discuss contractual negotiations and individual personnel issues.

Returned to public session at 7:05.

No new business was introduced into the agenda.

Meeting adjourned at 7:10 by unanimous voice vote.