



## Minutes of the Meeting of the Board of Trustees

June 12, 2019

**Board Members Present:** Danal Abrams, Laura Blankfein, Jose DeJesus, Matthias Ederer, Ben Gliklich, Laurence Heilbronn, Randall Iserman

**Present by Video Conference:** Adam Faulkner

**None Absent**

Board joined by Jamie Davidson, Sara Corona, Elisa Murphy, Indira Cruz, , and Melissa Andrews

The Meeting was brought to order by Chair, Danal Abrams, at 6:00 and a quorum was found present.

- Member DeJesus moved for approval of minutes from April 2019 meeting; seconded by member Ederer. Minutes approved unanimously by voice vote.
- School Leadership Report
  - Attendance improved over previous year though it declined in last month. Two chronically absent 6<sup>th</sup> grade students and several 8<sup>th</sup> grade students who stopped attending regularly account for much of the decline. School plans to respond earlier to reduce frequent absenteeism.
  - Current enrollment remained 255
  - Registration for 2019-20; goal 303 enrolled, budgeted at 278.
    - 6<sup>th</sup> grade - 101 enrolled, 7 in process
    - 7<sup>th</sup> grade - 77 returning, 19 in process
    - 8<sup>th</sup> grade – 76 returning, 29 applied to transfer
    - Continue to run “family nights” and to accept applications to add to waitlist – 15 families attended most recently
    - Planning summer events to boost final enrollment
  - Most teaching positions for 19-20 filled with exception of science. New hiring protocol, including a team of interviewers put in place to hire new dean and other key positions.
  - Addition to the budget of contracted security guard to ease burden of managing entrances on operations team.
- Guests requested some explanation from the board about how budget decisions were made as they had heard the school would run on a very tight budget in 19-20. Member Ederer explained the process as well as the requirements for compressing budget restrictions into a single school year.
- Chair thanked member DeJesus for his unwavering commitment to the school and accepted his resignation from the board.
- Member Gliklich moved to append the recitals and resolutions as attached to record:
  - The addition of Laurence Heilbronn and Randall Iserman to the board
  - The ratification of all votes taken during any months when the number of board



members did not reach quorum

- The revision of the bylaws to indicate the fixed number of board members at 7, with a minimum of 5 and a maximum of 10 at any time

Motion seconded and carried by unanimous voice vote.

- Finance committee chair Ederer proposed an additional general board meeting in June to review the budget for 2019-20 school year. Seconded by member Heilbronn; approved unanimously by voice vote.
- Chair suggested the board continue its current schedule of meetings on the second Tuesday of each month. Approved by unanimous voice vote.
- Meeting adjourned at 6:55 by unanimous voice vote.