



## **Minutes of the General Meeting of the Board of Trustees**

*May 13, 2020*

**Board Members Present via VideoConference:** Laura Blankfein, Matthias Ederer, Adam Falkner, Laurence Heilbronn, Randall Iserman, Michele Murphy, Max Osse

**Absent:** none

The Meeting was brought to order by Acting Chair Randall Iserman, at 6:05 and a quorum was found present. Trustee Blankfein moved for approval of minutes from the April 2020 meeting; seconded by trustee Heilbronn. Minutes approved unanimously by voice vote.

### **Budget Report**

Finance committee advised board that expenditures continue to remain in line with the expectation of a higher year-end operating surplus than was originally budgeted. All deferred expenses have been repaid and school year ends with a positive cash balance. Lack of sufficient operating cash keeps school in high-risk category; anticipated to continue through 20-21.

Applied for and received federal Payroll Protection Plan (PPP) loan of \$698K. Use of funds for current payroll and rent expenses puts school in significantly better position but still at the edge of the high-risk category. Key factors to continue monitoring closely – updated per pupil funding, enrollment, expenditures. Chair asked the board to approve acceptance and plan for the PPP loan. Trustee Falkner moved for approval; seconded by trustee Blankfein. Motion to approve and accept PPP loan carried by unanimous voice vote.

### **Revisions to policies and Bylaws**

Board Membership – modified language to align with current school leadership structure/titles and removed Dir of Operations from board membership, trustee Blankfein moved to accept changes, seconded by trustee Falkner, approved by unanimous voice vote

Committee Structure – modified key standing committee language to correct titles and remove Dir of Operations as member of committees. Trustee Falkner moved to approve updates, trustee Blankfein seconded, approved by unanimous voice vote.

Complaint policy – revised language to clarify protocol for formal and informal complaints and board response time, and alignment with SUNY guidance. Trustee Falkner moved to accept modifications, trustee Ederer seconded, approved by unanimous voice vote

### **School Leadership Report**

Data Dashboard provides details of attendance, future enrollment.

School Leadership considering 3 stages for 2020-21; fully remote in trimester 1, partially remote, partially in-person in trimester 2, fully in-person if possible in trimester 3.

Grading scale for 2019-20 remains in place with addition of baseline at 65 for all students. School committee working on future grading policy to ensure greater equity and stronger reflection of student growth.



Remote learning has allowed increase in small group instruction. Some students have improved performance in remote learning, others have declined. Attendance has improved since initiation of Dean’s List and new consideration – using a met, partially met, unmet as standard measures.

Leadership providing support to families through weekly organizer; using opening circles to ensure students make use of tool; team created Tech Cheat Sheet to share tips and best practices among staff.

Meeting adjourned at 7:20 by unanimous voice vote.