



Minutes of the Meeting of the Board of Trustees

June 9, 2021

Board Members Present: Laura Blankfein, Matthias Ederer, Adam Falkner, Mark Hall, Laurence Heilbronn, Randall Iserman, Michelle Murphy, Peter Sack

Absent: Max Osse

The Meeting was brought to order by Chair, Randall Iserman, at 6:05 and a quorum was found present.

- Trustee Heilbronn moved for approval of minutes from May 2021 meeting; seconded by Tr Blankfein. Minutes approved unanimously by voice vote

- Trustee Sack of Finance Committee reported an additional surplus of \$25K derived from \$15K in revenue due to FTE remaining above budgeted enrollment and \$10K in reduced salary costs from open positions. YTD shows over \$165K in surplus net revenue apart from the COVID contingency set-aside. Current COVID testing remains low averaging \$720 per week; the net total cost of approximately \$8K will come from COVID contingency

- Request for board approval to pay out matching funds to staff participating in 403B program. Tr Murphy moved for approval, Tr Sack seconded, approved by unanimous voice vote

- 2021-22 Budget
 - HoS Murphy gave a short overview of the organizing principles of new budget for 2021-22.
 - CREATE – emphasis on extending the arts integration program more thoroughly into academic courses and a full budget for live performances, especially the spring musical
 - LEARN – focus on new math curriculum and summer acceleration program to help students improve basic skills; attention to instruction and progress assessment for students with IEPs; enhanced budget for substitute teachers and tutors to provide support and consistency
 - THRIVE – more attention from social worker and support for SEL; introduction of guidance counselor
 - Administration – keep budget very conservative, based on 255 students; open with full in-person instruction; streamline and support operations team for maximum efficiency
 - Key provisions include \$60K for COVID testing, \$70K for additional rooms to allow for physical distancing and remote instruction, \$86K COVID contingency
 - Trustee Sack moved to approve 21-22 budget; Tr Blankfein seconded; approved by unanimous voice vote.



- School Leadership Team Report.
 - Recruitment continues throughout the summer with school-based events for prospective families, launch of “parent ambassador” program to enlist current families in effort and improved social media campaign with “call to action”
 - Continue to aim for 275 students
 - High School placement successful – 2 students accepted to specialized schools; 32 into arts and performing arts programs. 72% of all students were received offers from one of their top 3 choices, including a number of independent and faith-based schools.
 - Staff recruitment continues for several subjects, guidance counselor, and special education
 - New finance associate starting and office manager, formerly a temp, to start soon
 - MDO Romo Quezada reported on improved contract with food vendor to provide server within the cost of current federal lunch program reimbursement (CEP); negotiation underway to replace tech support (CTS) with a new provider to save money and improve monthly service
 - Board updated on recent steps in finalizing strategic plan; proposed calendar for 21-22; invitation to recruit new board members and prepare for election of officers in fall
- Executive Session initiated at 7:10 to discuss employment and compensation matters
- Return to Public meeting at 7:20. No new business is brought before the board

Meeting adjourned by unanimous voice vote at 7:20